

DEPARTURE FORM

This form serves as your request to book your homeward flight and to update the Commission on your contact and employment details when you return to your home country as well as seeking permission to contact you as a CSC alumnus. If you have any questions regarding this form please contact your Programme Officer.

Name: _____

Scholar ID: _____

Section 1: Homeward Travel Details

Departure Date*: _____ Departure Airport: _____

Visa expiry date: _____ Tenure End Date: _____

**Your departure date must be within one month of the last date of your award tenure or deferment date. Any stipend payments due to you will be made until the day you leave the UK, or your last day of tenure, whichever date is earlier. Please ensure you budget accordingly.*

Section 2: Home Country Contact Details

Postal Address: _____

Phone Number: _____

Email address: _____

Section 3: Home Country Employment Details

Are you returning to the employment post you held prior to taking up your award?

Yes No Not applicable (I was not employed before taking up my award)

If you are taking up a new post, please provide details of your new title and if applicable your new employer below:

Job Title: _____

Department (if applicable): _____

Employer: _____

Country of Employment: _____

Date commencing role: _____

Section 4: Permissions

Correspondence

The postal address provided may be used for correspondence: Yes No

The email address provided may be used for correspondence: Yes No

NB: Please note that if you choose not to provide a correspondence email address, you will not receive information about future funding opportunities that may be available to you.

Permission to share contact details

The above email address may be shared with the British High Commission in your home country and local alumni association in order that they may contact you directly about attending local events in your home country: Yes No

Section 5: Alumni Directory Profile

The CSC produces a searchable online directory of scholars and fellows: (see <http://cscuk.dfid.gov.uk/category/publications/directory/> for the current edition). We would like to include your profile, which will include: name, country of origin, award details (degree, subject institution and dates of study) and email address (if consent given below) and current employment details where these have been provided on this form or in your original application form.

May we include your full profile in the Directory of Commonwealth Scholars and Fellows? Yes No

May we include the email address given above in future editions of the Directory of Commonwealth Scholars and Fellows? Yes No

Section 6: CSCUK Alumni Network

You will soon become alumnus of one of the world's longest running and most prestigious scholarship schemes. Membership of this diverse network is completely free and comes with numerous benefits including receiving a CSC certificate verifying your award, the opportunity to feature in and contribute to our alumni magazine *Commonwealth Scholarships News*, and being eligible for inclusion in the CSC Directory of Commonwealth Scholars and Fellows. You will also be kept informed of alumni events in your home country to enable you to network with fellow Commonwealth alumni. Inclusion into our alumni network takes place automatically upon completion of your award. If you do not wish to enjoy the benefits of becoming Commonwealth alumnus please email us at alumni@cscuk.org.uk

Section 7: Declaration

I declare that the details given above are correct. I will keep the Commonwealth Scholarship Commission Secretariat informed of any changes in my circumstances.

Signature: _____ Date: _____

Returning the form

Please return this form by email to your Programme Officer.