

STIPEND ADVANCE FORM

Name _____

Scholar ID _____

Details of advance

Amount required: £ _____ Repayment period: _____ months

Note that repayments cannot be made in the final month of your award

Reason for Advance:

Accommodation Computer Loan Other (please write details below)

Documentary evidence (e.g. rental agreement, quotation for computer) detailing the expense related to this claim must be attached to this form.

I understand that the Commonwealth Scholarship Commission will automatically collect the repayments, and that a set amount will be withheld from my stipend each month until the advance is fully repaid. I confirm that I can afford to make these repayments.

Signature: _____ Date: _____

Returning the form

Please return this form with accompanying evidence to your Programme Officer

For Official Use
Endorsed (PO): _____ Date: _____ Repayment Schedule Received: _____
POF: Checked: _____ D/B Entry: _____ S/S Entry: _____ Payment: _____ Signed: _____