

## Departure form

This form serves as your request to book your homeward flight and to provide the CSC with your contact and employment details after you return to your home country. It also outlines the membership benefits of the CSC Alumni Network, which you are automatically a member of. If you have any questions about this form, please contact your Programme Officer.

### 1. Scholar details

|             |  |
|-------------|--|
| Name:       |  |
| Scholar ID: |  |

### 2. Homeward travel details

Your flight will be booked from the nearest major airport to your UK institution to the nearest major airport in your home country.

|                    |  |
|--------------------|--|
| Departure date*:   |  |
| Departure airport: |  |
| Visa expiry date:  |  |
| Tenure end date:   |  |

\*Your departure date must be within one month of the end date of your award tenure or deferment period. Any stipend payments due to you will be made until the day you leave the UK, or your last day of tenure, whichever date is earlier. Please ensure you budget accordingly.

### 3. CSC Alumni Network

You will soon become an alumnus of the one of the world's longest running and most prestigious scholarship schemes. Membership of the CSC Alumni Network is completely free and comes with numerous benefits, including:

- Receiving a CSC certificate verifying your scholarship
- The opportunity to feature in and contribute to our alumni magazine, *Common Knowledge*
- The opportunity to join and contribute to local alumni associations and attend in-country events
- Email newsletters featuring updates from the CSC community plus future development opportunities

If you do not wish to join the CSC Alumni Network, please email us at [alumni@cscuk.org.uk](mailto:alumni@cscuk.org.uk)

The CSC also produces a searchable Directory of Commonwealth Scholars and Fellows: <http://bit.ly/cscuk-directory>. The Register lists the name, country of origin, country of study, and year of study for every Commonwealth Scholar and Fellow; this data will be automatically added after you have completed your scholarship. The Profiles section is optional; in addition to the above details, it also includes discipline and field of study, subject, institution, and occupation (based on information provided on this form or in your original scholarship application).

|   |  |     |  |    |
|---|--|-----|--|----|
| Do you agree to your details being included as a Profile in the Directory of Commonwealth Scholars and Fellows? |  | Yes |  | No |
|---|--|-----|--|----|

## 2. Home country contact details

Please provide the most appropriate address to receive correspondence from the CSC, including your CSC certificate and *Common Knowledge* magazine – this can be a home or work address.

|  |  |     |  |    |
|--|--|-----|--|----|
| Address:<br>If this will change in the near future, please supply your new contact address, with valid from date (if known).   |  |     |  |    |
| Email address:   |  |     |  |    |
| Telephone number:  |  |     |  |    |
| Do you agree to your email address* being shared with the British High Commission in your home country?  |  | Yes |  | No |
| Do you agree to your email address* being shared with the local alumni association in your home country, so that they can contact you directly about local activities? |  | Yes |  | No |
| If you would prefer to receive a digital version of <i>Common Knowledge</i> by email, please tick this box   |  |     |  |    |

\*This refers to the email address given on this form and any future email addresses notified to the CSC, unless otherwise stated.

## 3. Home country employment details

Are you returning to the employment post you held prior to taking up your award?

Yes      No      Not applicable (I was not employed before taking up my award)

|  |  |
|--|--|
| If you are taking up a new post, please provide the details below. |  |
| Date commencing role:  |  |
| Position:  |  |
| Employer:  |  |
| Department (if applicable):  |  |
| Country:   |  |

## 4. Declaration

|  |  |
|--|--|
| I declare that the information provided on this form is, to the best of my belief, true, complete, and correct. I agree to keep the CSC informed of any changes in my circumstances. |  |
| Signature:   |  |
| Date:  |  |

Once complete, please return this form by email to Kirsty Scott at [kirsty.scott@cscuk.org.uk](mailto:kirsty.scott@cscuk.org.uk)