

New Zealand Commonwealth Doctoral Scholarships

INFORMATION FOR APPLICANTS FROM THE UNITED KINGDOM

Background to the scholarships

These scholarships are offered by the New Zealand Commonwealth Scholarship and Fellowship Committee and Universities New Zealand – Te Pōkai Tara under the Commonwealth Scholarship and Fellowship Plan (CSFP). The Commonwealth Scholarship Commission in the UK (CSC) is invited to nominate candidates for the scholarships in New Zealand and is therefore inviting applications, but all terms and conditions are set by Universities New Zealand – Te Pōkai Tara.

All awards are aimed particularly at students of ‘high intellectual promise, with the ability to make a real difference in their own countries’. Applicants should therefore combine academic excellence with the desire and capacity to reach the top of their chosen professions. Our alumni have an exceptional record in attaining senior positions in government, business, academia, the law, media, and many other fields – demonstrating the success of this approach over the 50 years that the CSFP has operated.

To ensure the continued success of the scheme, we will once again be looking to attract future leaders, decision makers, and opinion formers from all walks of life. A track record of success in your chosen field, a clear vision of what you want to achieve, and any other evidence of your capacity to make a real difference for the better in your country would be a positive asset in the selection process.

Eligibility

Applicants must:

- Be citizens of the United Kingdom (applicants with dual New Zealand/British nationality are ineligible)
- Have at least an Upper Second Class Honours undergraduate degree (by the time of taking up an award)
- Not already be registered for a PhD at any New Zealand university
- Have thoroughly researched the research programmes and capabilities of their universities of preference in New Zealand and be able to demonstrate that they have made contact with and can show some degree of support from a potential doctoral supervisor. An indication that an applicant has received an offer of a place at their preferred New Zealand university would assist the assessment process but is not mandatory.

Selection criteria

The selection committee in the UK will judge applicants against three main criteria: their academic record, the quality of their study proposal, and their leadership potential. They will also be looking for reasons why you wish to study in New Zealand in particular. The selection committee will judge academic credentials from the application form and from the comments of your three referees. Please remember that it is your responsibility to ask referees to submit their supporting statements; in doing so, you may wish to draw their attention particularly to the objectives of the scholarships.

Rules and regulations

All applicants must read the rules and regulations for these scholarships, available on the CSC website at <http://cscuk.dfid.gov.uk/apply/scholarships-uk-citizens/new-zealand>

Further information about Universities New Zealand – Te Pōkai Tara can be found at www.universitiesnz.ac.nz

Attach photograph here with name on back



Commonwealth Scholarship and Fellowship Plan

APPLICATION FOR A COMMONWEALTH SCHOLARSHIP IN NEW ZEALAND

INSTRUCTIONS

Before completing this form, you should read the rules and regulations for these scholarships, available at <http://cscuk.dfid.gov.uk/apply/scholarships-uk-citizens/new-zealand>

To apply, you must submit:

- (i) One original application form, specifying at least two preferred institutions of study
- (ii) One recent passport-size photograph, stapled to your application form in the space provided
- (iii) One signed copy of the terms and conditions form, available at <http://cscuk.dfid.gov.uk/apply/scholarships-uk-citizens/new-zealand>
- (iv) One certified copy of the relevant page of your passport, or other proof of UK citizenship, attached to your original application form
- (v) One certified copy of any undergraduate or postgraduate transcripts. (It is very important that these list the subjects passed and the grades of pass in each subject; academic records excluding such information cannot be assessed by the universities.) If you have yet to graduate, you should submit one copy of a letter from the university at which you are currently registered giving the details of your grades so far
- (vi) One copy of a letter or email from your prospective supervisor in New Zealand offering support for your application

1.a) TITLE (select from list)

1.b) FIRST NAME

1.c) SURNAME

1.d) GENDER

2.a) PERMANENT ADDRESS

2.b) EMAIL ADDRESS

3. ADDRESS FOR CORRESPONDENCE (if different from above)

4. TELEPHONE NUMBER

5. PLACE AND DATE OF BIRTH

6. NATIONALITY AND/OR CITIZENSHIP			
7.a). MARITAL STATUS			
7.b) NUMBER OF CHILDREN (IF ANY) WITH AGES			
7.c) WHICH MEMBERS OF YOUR FAMILY WILL ACCOMPANY YOU, IF YOU RECEIVE AN AWARD?			
8. NAME, ADDRESS AND RELATIONSHIP TO YOU OF PERSON TO BE INFORMED IN CASE OF EMERGENCY			
9.a) EDUCATIONAL RECORD (in chronological order)			
From	To	School/college/university (include country)	Qualifications (including course title and subjects studied and grade)
ATTACH ONE CERTIFIED COPY OF YOUR UNIVERSITY OR COLLEGE TRANSCRIPT. Those candidates who have yet to graduate should submit one copy of a letter from the university they are currently registered at giving the details of their grades so far			
9.b) If you intend to sit for an examination or complete a qualification before taking up this Scholarship, provide details and expected result date			
9.c) Academic distinctions or prizes received. List any publications or titles of theses submitted for any degree (state degree, date, and whether successful)			
9.d) Other distinctions gained or offices held during your educational career			

10.a) PRESENT OCCUPATION OR EMPLOYMENT AND PREVIOUS APPOINTMENTS

Provide details including dates and descriptions of experience gained

10.b) Proposed future occupation**11. KNOWLEDGE OF ENGLISH AND FOREIGN LANGUAGES (indicate as good/fair/poor)**

Language	Reading	Writing	Speaking
English			

12. PERSONAL ACHIEVEMENTS

List achievements, both personal and academic, which you consider indicative of personal qualities, capabilities, initiative, and potential

13. DETAILS OF YOUR PROPOSED DOCTORAL STUDY Please note that the scholarship is for a maximum of 3 years and applications are invited for doctoral study only	
a) Proposed qualification	
b) Subject	
c) Special topic, if any, within the subject or field	
d) Length of proposed course	
14. PREFERRED PLACE OF STUDY After reading the rules and regulations and the terms and conditions offered by individual universities, list up to TWO New Zealand institutions you wish to study at, in order of preference:	
a)	
b)	
15. HAVE YOU ALREADY APPLIED TO YOUR PREFERRED INSTITUTION(S) OF STUDY AND WHAT CONTACT HAVE YOU HAD WITH STAFF THERE REGARDING THIS COURSE OF STUDY? You are not expected to have made a formal application (though this may be helpful), but you should have made contact with a prospective supervisor and should provide evidence of their support	
16. IF YOU ARE ALREADY STUDYING OR EXPECT TO STUDY IN NEW ZEALAND BEFORE TAKING UP THIS SCHOLARSHIP, STATE HOW THIS IS/WILL BE FINANCED	

17. PLAN OF STUDY

Describe your planned research, why you have chosen this particular subject of study and university, and how your research will relate to your proposed future career (maximum 750 words)

Number of words

18. PERSONAL STATEMENT

Outline why you should receive a Commonwealth Scholarship, taking note of the selection criteria outlined above, and stating why you wish to study in New Zealand. In particular, if you have previously studied overseas, you should state how this has benefited yourself and your country to date (maximum 1000 words)

Number of words

19. REFEREES

Name three people who you are asking to supply a confidential supporting statement about you. Two of them should have taught you in an area of study relevant to your proposed course. The third may be your employer or a person with whom you have worked professionally.

Referees must comment on your plan of study, academic ability (including where you would rank against comparable students), personality, qualifications for the proposed study, and suitability as a representative of this country abroad in their statement. References must be written on an official letterhead, and must include your plan of study within the same document – you therefore need to send your plan of study to your referees. References must be submitted directly to the CSC in hard copy (details below) to be received by 31 July 2018.

Name		Address
Position		
Name		Address
Position		
Name		Address
Position		

20. ANY OTHER INFORMATION WHICH YOU CONSIDER RELEVANT TO THIS APPLICATION

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21. DECLARATION BY APPLICANT

I declare that I am a citizen of the United Kingdom who is normally resident here and that the statements made in this application are, to the best of my belief, true, complete and correct. If awarded a Scholarship, I undertake to return to the UK at the end of the Scholarship period. I have read the rules and regulations giving details of the Commonwealth Scholarship for which I now apply and I agree to observe the conditions of the award.

SIGNATURE		DATE	
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Please return this application form and supporting documents to:

**Commonwealth Scholarship Commission in the UK (KBM)
Woburn House
20-24 Tavistock Square
London WC1H 9HF**

Closing date (for applications to reach this office): 31 July 2018

IMPORTANT: For Official Use Only – not to be completed by the applicant

This candidate is nominated for consideration for an award, and the following details are confirmed:

Initials of verifying officer

- 1. Question 1.c correctly identifies his/her formal or family name _____
- 2. Evidence verified concerning date and place of birth and nationality _____
- 3. Supporting statements enclosed from the three persons named in Question 18 _____
- 4. Copies of the university/college transcript attached to each application form _____
- 5. The candidate has sufficient language proficiency to enable him/her to profit from his/her proposed course of study if given in:
 - a. English _____
- 6. Copies of the covering letter have been supplied _____

Name in full _____

Signature _____

Official designation or position _____

on behalf of the Commonwealth Scholarship Commission in the UK, Woburn House, 20-24 Tavistock Square, London WC1H 9HF

Date _____