Commonwealth Scholarships for Masters Candidates 2019 – Sample Application Form for Reference Only

All questions in the 2019 online application form are listed below. To apply go to http://cscuk.dfid.gov.uk/apply/applicants/ Check the website for the application deadline.

*indicates a mandatory question

Nominating Agency *

Candidate Information

Given Names *
Surname *
Address line 1 *
Address line 2
Address line 3
Town/City
State/Province/County
PostCode/Zip
Country *
Mobile Phone number
Permanent Address (if different)
Permanent address line 1
Permanent address line 2
Permanent address line 3
Permanent Town/City
Permanent State/Province/County
Permanent PostCode/Zip
Permanent Country

If your country does not appear in the list below, you are not eligible to apply for this scholarship

Nationality/Citizenship (or country in which you have been given refugee status) *

Other Nationality/Citizenship

Date of Birth *
Gender *
Equity and Diversity Monitoring

The Commonwealth Scholarship Commission in the UK (CSC) aims to attract talented individuals who have the potential to make change. We are committed to a policy of equal opportunity and non-discrimination and encourage applications from a diverse range of candidates. The information collected in this section will be used for monitoring purposes only and will not be seen by the selection panel.

Special category data is sensitive personal data, such as information about your health, race, or ethnic origin. The condition for processing the special category data you provide when applying for a Commonwealth Scholarship is for research and statistical purposes. The data will be anonymised when selections are complete.

The information you provide will not have any influence on the outcome of your application. You may choose not to provide this information – there will always be a ‘Prefer not to say’ option. No information that could identify you as an individual will be published. To find out more, see our privacy notice.

Years in country of residence

Do you have a longer-term physical, mental or sensory impairment that has a significant impact on your ability to carry out day-to-day tasks?

How long have you been affected by this impairment? (select all that apply)

Ethnicity

Religion or Belief

Marital Status

Do you have children?

Will any be accompanying you?

Occupation of your father

Highest level of education of your father

Occupation of your mother

Highest level of education of your mother

Compared to others in your local community, do you consider your family to be:

Have you ever been granted refugee status?

Do you have any caring responsibilities? (select all that apply)

Academic Record

Please list all undergraduate and postgraduate university qualifications obtained. Do not include pre-university qualifications.
University Qualification 1

Country of Institution 1 *

Name of Institution 1 *

Institution 1 Dates Attended *

Institution 1 Subject *

Institution 1 Qualifications Awarded *

Institution 1 Class of Award *

Institution 1 Date of Award

Add a second university qualification?

University education outside home country

If you have studied at any universities outside your home country, explain how this was funded and how the education you received differed from that in your home country. If you have completed a Master’s in the UK, please provide justification as to why you wish to study for a second Master’s.

University education outside home country (max. 100 words)

Publications and Prizes

List up to 10 of your publications, including titles of any theses submitted. You should rank them with the first in the list being the publication that you think is most important. For journal articles, list the names and initials of all authors, followed by the year of publication, article title, journal title, volume number, and first and last page numbers. For books, list the names and initials of any editors, place of publication, publisher, and year. If the publication is available online, include the digital object identifier (doi).

Publication 1

Digital Object Identifier (doi) 1

Add a second publication?

List any academic or professional prizes, awards, or distinctions that are relevant to your application

Academic distinctions and prizes (max. 250 words)

Employments

List up to five jobs you have held that are relevant to your application, starting with the most recent

Employment 1

Name of Employer 1

Employment 1 Job Title
References

List the names and positions of three referees who are qualified to comment on both your capacity to benefit from your proposed study in the UK and your ability to deliver development impact afterwards. One of your referees must be able to provide a reference in a personal rather than a professional capacity. You must seek prior permission from all the referees you list in your application.

You are asked if you give each of your referees permission to view your application.

If you select “Yes”, your referee will see all details that you have entered into the application form, except for the Equity and Diversity Monitoring questions, your date of birth, your gender, your address and the details of your other referees.

If you select “No”, your referee will only see your name, your phone number and email address.

Some examples of a referee’s relationship to you are Supervisor at work, Personal referee and Master’s supervisor.

Referee 1

Do you give permission for referee 1 to see your application? *

Referee 1 Full Name *
Referee 1 Job Title *
Referee 1 Email Address *
Repeat Referee 1 Email Address *
Referee 1 relationship to you *

Referee 2

Do you give permission for referee 2 to see your application? *

Referee 2 Full Name *
Referee 2 Job Title *
Referee 2 Email Address *
Repeat Referee 2 Email Address *
Referee 2 relationship to you *
Referee 3

Do you give permission for referee 3 to see your application? *

Referee 3 Full Name *
Referee 3 Job Title *
Referee 3 Email Address *
Repeat Referee 3 Email Address *
Referee 3 relationship to you *

Development Impact

Which CSC theme are you applying under? *

Commonwealth Scholarships in the UK are funded by the UK Department for International Development (DFID). An important selection criterion is the potential contribution that you will make to international development if you are awarded a scholarship.

Provide a statement explaining:

- How your proposed study relates to a particular development challenge or need at the global, national, or local level
- How your proposed study relates to development issues and challenges in your sector
- How your proposed study relates to your chosen CSC theme
- The audiences and users of your proposed study
- How you will apply your new skills and qualifications when you return home
- The outcomes that you aim to achieve and the timeframe for their implementation
- How the impact of your work might be measured

Development Impact Statement * (max 500 words)

Select up to three Sustainable Development Goals that relate to your future development impact, starting with the most relevant

First Sustainable Development Goal *
Second Sustainable Development Goal
Third Sustainable Development Goal

Future Career Plans

The selection panel will want to understand how your proposed study will assist you in your career.

Describe the skills that you expect to gain from this scholarship, and your career plans once you return home afterwards.

Objectives during the award * (max 250 words)

Career plans in the 5 years following the award *(250 words)
Long-term Career Plans * (250 words)

Proposed Study in the UK

List up to three courses, starting with your first choice

Preferred Institution 1 *
Proposed Course 1 *
Preferred Institution 2
Proposed Course 2
Preferred Institution 3
Proposed Course 3

The selection panel will pay particular attention to any contact that you have had with your proposed universities.

Provide details of any applications submitted or acceptances obtained.

Contact with your proposed universities *(max 100 words)*

Would you be prepared to consider an alternative university if recommended by the Commission?*

Provide a short outline of your proposed study/research. This should be written for an audience that does not have any prior knowledge of the subject, and must not be overly technical. Any abbreviations or specialist terms must be explained.

Study outline* (max 125 words)

Provide a detailed plan of your proposed study/research. Describe clearly:

- The key things that you are looking for in a course
- Why you have chosen your proposed courses and institutions
- Any dissertation topic that you have in mind
- Why you want to undertake this study in the UK

The selection panel will want to understand why you have selected your proposed courses and universities. You should remember that, although they will be well informed, they are not likely to be specialists in your subject.

Detailed Plan of Study* (max 300 words)

List 3 keywords that summarise your proposed study

Keywords*
**Personal Statement and Voluntary and Leadership Experience**

*Summarise the ways in which your personal background has encouraged you to want to make an impact in your home country. You should indicate areas in which you have already contributed, such as having overcome any personal or community barriers to higher education*

**Personal Statement** *(max. 500 words)*

*Summarise the ways in which you have engaged in voluntary activities and the opportunities you have had to demonstrate leadership*

**Voluntary and Leadership Experience** *(max. 500 words)*

**Attachments**

*You must submit the following supporting documents as 4 separate files:*

1. A scan of the page of your passport or national identity card which has a photograph
2. Scans of your university transcripts (merged into one file)
3. Scans of your university degree certificate (merged into one file)
4. Scans of any offer letters from the UK universities to which you have applied (merged into one file)

*Each file must be no more than 5 MB in size and must be in one of the following formats: PDF, .doc,.docx, .odt, .jpg, .jpeg, .png Files submitted in any other format (including Zip files and PDF Portfolios) will not be accepted.*

- **Passport**
- **Transcripts**
- **Degree Certificates**
- **University Offer Letters**

**Checklist and Confirmation**

How did you find out about Commonwealth Scholarships? (select all options that apply) *

What sources did you use to find out more about Commonwealth Scholarships? (select all options that apply)

*Please see the Terms and Conditions*

I have read and understood the 'Terms and Conditions'*

*Please see the Selection Criteria*

I have read and understood the Selection Criteria*

**Residence**

I confirm that I am a Commonwealth citizen/ of or have been granted refugee status in*

**Funds**

I confirm that I am unable to afford to study in the UK without this scholarship*
In submitting this application, you are confirming that all information and documents submitted are, to the best of your knowledge, genuine and accurate. The CSC reserves the right to suspend, withhold or withdraw any subsequent award at any time, should it have reasonable evidence that this is not the case.

Own work
I confirm that all information in this application is true to the best of my knowledge, and unless otherwise stated is my own work*

If you submit more than one application, the CSC will only consider the application that your Agency has nominated to the CSC.

The CSC is committed to protecting your personal information and to being transparent about the information we are collecting about you and what we do with it. To find out more, see our privacy notice: cscuk.dfid.gov.uk/privacy-notice

Date *

Signature

Submission

When you submit your application automatic email requests will be sent to your named referees and prospective supervisors asking them to complete online references or supporting statements (as appropriate). Please ensure that you contact your referees and prospective supervisors in advance so that they are expecting the reference/supporting statement request.

You will receive an email when each reference and supporting statement is submitted.

Reminders

This page allows you, if necessary, to send reminders to your referees and supervisors to submit their references and supporting statements. To do this, you will need to re-submit this form by clicking “Submit” below. Select “No” if the reference/supporting statement has already been submitted. If you leave “Yes” selected a request/reminder will be sent to that referee/supervisor.

Do you want to send/re-send Referee 1 an email requesting a reference when you submit? no yes

Do you want to send/re-send Referee 2 an email requesting a reference when you submit? no yes

Do you want to send/re-send Referee 3 an email requesting a reference when you submit? no yes

SUBMIT